

INFORMATION CONCERNING PERSONAL DATA PROCESSING

In compliance with Article 13 of the (Italian) Legislative Decree Law No. 196 dated 30th June 2003 "The code on the subject of personal data protection"

Dear Sir/Dear Madam, we wish to inform you that:

- a) the use of the personal data that you have been requested and which you shall supply (defined by the law as "personal data processing") is indispensable in order to:
- obtain the prevention, diagnosis, care and rehabilitation performances that you require (whilst the Health Service requires it for administrative purposes and in order to follow and evaluate, over time, the suitability of the health services provided);
 - protect the physical safety of other individuals and the community;
 - permit statistical and epidemiological research;
 - obtain the services that you require by means of electronic communications between doctors throughout the territory and specialists (i.e.: authorisations and/or requests for performances, pharmaceutical prescriptions, certification, diagnostic reports, discharge letters, integrated, home care performances, oral, anti anti-coagulant treatments, transmission at a distance of reports and/or radio-diagnostic images, etc.);
 - participate in scientific research and clinical experimentation (which shall be started up, in any case, further to a request for your consent being made and after being supplied with adequate information on the matter);
 - permit, where necessary, the Nation Health Authority's protection.

Your data is collected and used with the assistance of IT facilities (computers) or written on paper; in any case, the latter is always conducted in such a way as to guarantee its security and confidentiality.

- b) you must supply your personal data in order to be able to receive health care performances; should you refuse to provide your consent, this shall lead to your being unable to receive the aforementioned performances (with the exception of urgent treatment and those provided by the Public Authorities).
In the case of your admission to hospital, your personal data and the ward where you are hospitalised shall be available in the information centres, in order to facilitate access to the wards made by visitors; if you do not wish this to happen, you can state, on admission, your dissent with reference to the same being made available.
- c) your refusal to supply the personal data requested (personal details, any medical proposal, health card, exemption certificate, income, where foreseen) shall lead to, according to the cases, the impossibility of receiving the health care performances required and/or the economic benefits foreseen by the provisions on the subject of sharing in health care costs.
- d) the data relative to your state of health cannot be divulged; the same may be communicated to others only in those cases foreseen by the law and for the purposes described in point a).
- e) you are entitled, at any time whatsoever, to ask if there is or not any data relative to yourself and you can ask for the same to be communicated in a comprehensible way; you can ask for information as to how your data is being used; you are entitled to request the cancellation, transformation into anonymity and the stoppage of any data that is processed in breach of the law, as well as being entitled, if you wish, to ask for its updating, amendment and integration. Lastly, for lawful reasons, you are entitled to oppose, totally or in part, the collection and use of your personal data even if the same is pertinent to the purpose for which it has been collected.
The *Servizio rapporti con il pubblico* (*public relations service*), which can be found care off the Centro per i Servizi Sanitari, Viale Verona, 38100 Trento (tel. 0461/904172, fax 0461/904170 – e-mail: urp@apss.tn.it), can be asked how you can assert your rights; the Service, furthermore, shall deal with forwarding your request to the individual in charge of the data processing that interests you.
- f) the "data processing holder" is the Azienda Provinciale per i Servizi Sanitari (*Provincial Health Service*), with its offices located in via Degasper, 79 - 38100 Trento.

The General Manager of the Provincial Health Service